

MONTHLY REPORT OF TRAINING																							MONTH OF DECEMBER 1954				Page 1																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
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BASIC ORIENTATION COURSE (DDP) 13 (ALSO 3 DDP; 2 FROM DCI)			29 NOV-17 DEC 1954	63	6	1			11	11		1	4	1	4	6	7	2	1	2		1	3																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				

* INCLUDES 1 NON-CIA (IAC)

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MONTHLY REPORT OF TRAINING

MONTH OF
DECEMBER 1954Page
2

PART-TIME OTR COURSES	DATES	TOTAL	DD/P													OTR	COMMO	PERS	DD/A						DD/I						IAB		
			ADM	F1	PP	PM	EE	FE	NE	SE	WE	SR	WR	TSS	AUDIT				COMP	GC	LOG	MED	SEC	OCD	OCI	CIC	ONE	DO	ORR	OSI			
BASIC TRAINING COURSES																																	
BASIC SUPERVISION 3 (ALSO 1 FROM MGT)	6-17 DEC 1954	19		3											3	1			2				2	4					1	2			65
CLERICAL INDUCTION TRAINING		65																															
CLERICAL ORIENTATION COURSE 129-131		53																															53
**CLERICAL REFRESHER COURSE 44 (ALSO 1 FROM CABLE SEC 1 FROM DDP; 1 FROM DD1)	15 NOV-3 DEC 1954	42		3				2	2	1	2	1	1	1		1	5		1		4		5	3					3	1	3		
**BASIC MANAGEMENT COURSE 10 (ALSO 3 FROM MGT)	19 NOV-3 DEC 1954	19						2			1								1		1		1	3					3	2	2		
INTELLIGENCE COURSES																																	
**READING IMPROVEMENT COURSE 20 (ALSO 2 FROM DDP)	8 NOV-23 DEC 1954	25		4				3	1				4			3					1		1	3						3			
CIA LANGUAGE LAB																																	
WRITTEN & SPOKEN ALBANIAN	6 DEC 1954-INDEX	1									1																						
**ELEMENTARY ARABIC	5 APRIL 1954-INDEX	5								5	1																						
**INTERMEDIATE ARABIC	17 JAN-10 FEB 1954	1								1					1	1							1	1						1	2	1	
**ELEMENTARY ARABIC (PHASE I)	24 JAN-14 FEB 1954	3											1	1																			
**ELEMENTARY ARABIC (PHASE II)	14 JAN-14 FEB 1954	3											1																				
**ELEMENTARY ARABIC (PHASE III)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE IV)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE V)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE VI)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE VII)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE VIII)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE IX)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE X)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XI)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XII)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XIII)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XIV)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XV)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XVI)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XVII)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XVIII)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XIX)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XX)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XXI)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XXII)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XXIII)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XXIV)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XXV)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XXVI)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XXVII)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XXVIII)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XXIX)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XXX)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XXXI)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XXXII)	14 JAN-14 FEB 1954	3																															
**ELEMENTARY ARABIC (PHASE XXXIII)	14 JAN-14 FEB 1954	3																															

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MONTHLY REPORT OF TRAINING																				MONTH OF		DECEMBER 1954										Page 2 A																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																
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[illegible]

(36 - 45)

UNCLASSIFIED

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CONFIDENTIAL

SECRET

ROUTING AND RECORD SHEET

INSTRUCTIONS: Officer designations should be used in the "TO" column. Under each comment a line should be drawn across sheet and each comment numbered to correspond with the number in the "TO" column. Each officer should initial (check mark insufficient) before further routing. This Routing and Record Sheet should be returned to Registry.

FROM:

25X1A6a

~~CONFIDENTIAL~~

DATE

24 January 1955

TO	ROOM NO.	DATE		OFFICER'S INITIALS	TELEPHONE	COMMENTS
		REC'D	FWD'D			
1. DDA	226					
ATTN: [REDACTED]	ADMIN		29 1955	MC	738	(File)
2. 25X1A9a						
3.						
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FORM 1 MAY 54

51-10

PREVIOUS EDITIONS MAY BE USED

SECRET

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(40)